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FUNCTIONAL RESUME SAMPLE

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Senior Army Logistician, completing successful military career, seeks position as Director of Logistics or Transportation Management

CAREER HISTORY

I possess extensive experience and success at supervisory level in Logistics Management and related Transportation Management functions. Current area of concentration involves adapting “Just in Time” inventory management concepts to the military arena. I focused on allocation of and management of revenue generating resource in material distribution networks and transportation hubs. **Developed and analyzed rates, wrote competitive solicitations, and redesigned transportation networks to reflect the closure of the Military Ocean Terminal Bayonne in 2005.** Expertise in information systems management required to analyze air, sea, and surface traffic patterns.

CIVIL AND MILITARY EDUCATION

MBA, University of Vermont (Logistics Management) 2001 (Honors)

BA, United States Military Academy (West Point), (3.85 GPA) 1976

Graduate, United States Army War College, Carlisle Barracks, PA 1999

LOGISTICS MANAGEMENT

Over the past three years, while assigned to the Logistics Management Branch, OSD, focused on the myriad of issues associated with transforming the military’s “stockpile” logistics management system. This led our task force to develop a system very similar to the private sector’s “just in time” inventory system. Modifications essential to ensure adequate supplies of essential war fighting materials were incorporated into the system, as usage factors for essential materials have historically exceeded projections developed during peacetime. **A “BETA” test version of our system was fielded to the Fourth Infantry Division in late 2001, went to Iraq during Operation Iraqi Freedom, and demonstrated its utility by the following measures:**

- **20 percent reduction in administrative costs (savings of \$ 4.5 million)** compared to comparable unit (3rd Infantry Division) using the traditional system.
- **12 percent reduction in delivery time, as key materials were effectively bar-coded, speeding identification and efficient intra modal cross loading.** This enhancement has proven hard to quantify to date, but the improved delivery of essential war fighting materials definitely contributed to the success of the Fourth Infantry during the last stages of Iraqi Freedom.

TRANSPORTATION MANAGEMENT

Prior to the closure of the Military Ocean Terminal, Bayonne, in 2003, developed and fielded an enhanced intra-modal transportation system model for movement of sensitive material classes in a world wide system with one billion in annual operating costs. Development of enhanced management information systems permitted sophisticated comparison and analysis of rates, optimal routings and diversion of shipments from high cost air to surface ships or equivalent land means. This initiative saved the command **100 million dollars (by documented cost avoidance) over an 18 month period, and was recognized as a best business practice by the Military Traffic Management Command in 2004.**

MARINE TERMINAL MANAGEMENT

During the closure process of the Military Ocean Terminal, Bayonne, our terminal operations division absorbed a 25 percent cumulative budget cut over the final two years of full operations. **This branch distinguished itself by maintaining negotiated productivity standards, and reducing port hold time from 15 to 7 days during the last two years of operation, despite the personnel turnover during the closure process.**

CUSTOMER SERVICE

Established command wide management training in total quality management process for supervisors and line staff. This initiative, in combination with process action team's review of current practices, **led to an 18 percent improvement in cargo manifest accuracy, another first for the Military Ocean Terminal, Bayonne. This manifest accuracy improvement saved approximately 20 million dollars in reshipment charges in fiscal year 2003.**

ASSOCIATIONS

Military Officers Association of America – Life Member
 Association of the United States Army
 Commissioned Officers Association
 International City Managers Association

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