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CHRONOLOGICAL RESUME SAMPLE

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OBJECTIVE: I am searching for a law enforcement or corporate security management position, where I can best utilize my in-depth military law enforcement background and extensive experience. Specific areas of expertise include crime analysis and prevention, criminal counter-intelligence, physical security, fiscal and personnel management. **Cleared for Top Secret information, and granted access to sensitive compartmented information, based on a single scope background investigation, updated January 2004.**

WORK EXPERIENCE

PhD Candidate, Washington University

2005-Present

Have completed course work for my PhD in Criminal Justice, and will be defending my thesis in August 2005.

Chief of Police, Fort Lewis, Washington

2001-2005

Supervisor of law enforcement staff in excess of 300 personnel. As Provost Marshal, was responsible for discipline, law and order and security planning for a military community in excess of 22,000 personnel and a daily transit populace of 55,000. Planned and executed an operating budget in excess of 12 million dollars, excluding personnel costs. Citizen complaints were reduced by **15 percent in a 24 month period**, and increased staff efficiency and professionalism by focus on technical and tactical training. Job performance and community relations initiatives resulted in selection as **finalist, Federal Employee of the Year, 2004.**

**Commander, United States Army Criminal Investigation Command, EUCOM,
Stuttgart, Germany**

1999-2001

Supervised 64 special agents and felony case management professionals investigating United States service members. Supported a population in excess of 60,000 military members and civilians. Emphasis placed on proactive investigation programs in the areas of economic crime, drug and black market suppression, criminal intelligence gathering, and dignitary protective services. Developed and implemented operational contingency plans for war and peacetime operations. **Exceeded investigative solve rate goals by 15**

percent, reduced personnel support costs by 10 percent through automation, saved approximately 300,00 dollars in the personnel account, and enhanced readiness posture by improved individual training program.

Director, General Crimes Division, United States Army Criminal Investigation Command, Arlington, VA 1995-1999

Provided direction, guidance and supervision to three separate divisions responsible for person's crimes, property crimes, and drug crimes. Completed statistical reviews, crime prevention analysis, and criminal intelligence threat assessments. General crimes division was recognized as **an outstanding division in three consecutive annual Inspector General Reviews in 1997, 1998, and 1999.**

Operations Officer, Provost Marshal Division, United States Forces, Republic of Korea 1993-1995

Recommended, developed and coordinated policy and regulatory guidance for all Military and Security police in the Republic of Korea. Devised and implemented certification of Military Police Investigators, one of three specialty courses world-wide. Provided technical assistance teams for review of field operations, ensuring standardization and maximizing efficiency, **with a concurrent increase in the solve rate of 12 percent in both FY 1993 and 1994.**

CIVILIAN AND MILITARY EDUCATION

PhD Candidate, Criminal Justice, Washington University, course work completed, thesis defense April 30, 2007

Masters of Science, Criminal Justice Administration, Princeton University 1989 (Honors)

Command and General Staff College, United States Army, Fort Leavenworth, Kansas (by correspondence) 1993

Department of Defense Public Information Course, Fort Benjamin Harrison, Indiana 1987

Military Police Officer's Advanced Course, Fort McClellan, Alabama 1984
(Distinguished Graduate)

Revised April 21, 2007